



WMBA Select Policies and Procedures

Amended October 1, 2025

1. Preamble

- a. The WMBA Select program offers non-Rep players a chance to play on a recognized Select team at OBA Select Division sanctioned tournaments and league play in the Eastern Ontario Select Baseball Association.
- b. Two types of Select teams exist and the creation of teams in either category is under the authority of the Board of Directors of the Whitby Minor Baseball Association. Those two types of Select teams are as follows. Dedicated Select teams where the players do not play in the House League program and House League Select teams where the players do play in the House League program.
- c. Where a viable local Select division exists, the WMBA will support participation in said division provided doing so does not interfere with a team's tournament requirements outlined in section 4b below, nor if they are a House League Select team, their division's House League play as determined by the WMBA.
- d. The WMBA will make every effort to allow HL and Select to operate in tandem for all players to reap the benefits of both programs.
- e. House League games take priority over House League Select team events.

2. General

- a. Unless otherwise noted, the rules from the "Official Rules of Baseball" with any rules adapted by Baseball Canada, Baseball Ontario and the Ontario Baseball Association Select Division will be the basic rules of publication for all Select Divisions.
- b. All players and coaches participating in games and/or practices must be registered with the WMBA
- c. All coaches are responsible to the Select Director and WMBA Board.
- d. All coaches are responsible for the team, including tournaments, pictures, and all league functions.
- e. Any individual who contravenes the rules or policies set out in the WMBA approved Select Policies and Procedures document shall be suspended and penalized as outlined in the document and the Disciplinary Action referred to the WMBA Disciplinary Committee.

3. Pre-Season (Sponsorship, Fundraising and Team Funds)

Registration

- a. All players must complete their Whitby Minor Baseball Association registration prior to participating in tryouts.
- b. The head coach is responsible for ensuring that players attending tryouts have completed registration.
- c. There will be a non-refundable tryout fee for each player to offset the cost of field permits and equipment required for Select team tryouts. Each player wishing to tryout must register and pay the fee before the first tryout.

- d. All players will participate in tryouts and adhere to all policies and procedures. All players attending tryouts will receive a fair look for team selection. Head Coaches will not make statements at the beginning of tryouts which infer that there are only a few spots open or that any player is assured a place on the team. In short, every spot on the team is open and must be earned.
- e. All Select teams will have a minimum number of 12 players at the beginning of the season.
- f. Upon acceptance to the team, players will immediately give all information pertinent to rostering to the Head Coach and/or Team Manager for processing by a date determined by the Select Director. Failure to do so will mean suspension of the player until such time as the information is brought up to date.

Financial obligations

Player costs differ between the two types of Select teams. Players in the House League Select program will pay the WMBA Registration which includes their House League participation, the Select surcharge fee, plus team fees to cover team costs (e.g. tournaments). Players in the Dedicated Select program will pay the WMBA Registration, a Select surcharge, and a team charge to cover higher costs of the Dedicated Select team.

Each Select team must have a chequing account requiring two signatures Unless previously approved by the Select Director, signatories for team chequing accounts cannot be related to each other.

- a. Interac (or bank client cards) allowing withdrawals from Select team chequing accounts are not permitted.
- b. Each team is to provide the following information to the WMBA Treasurer in order to secure a bank letter to open a chequing account:
 - a. Select team age group and level The bank name and address and contact person along with their email address (if known)
 - b. Bank account name
 - c. The name of the two signatures on the account, their position on the team and their email addresses.
 - d. Once the WMBA Treasurer has confirmed receipt of the request for a bank letter, a copy of the letter will be sent within 7 days (provided all information is correct)
- c. All players must pay full fees prior to participation. In the event they can no longer participate a prorated refund may be approved by the Select Director and WMBA Board depending on circumstances.
- d. The head coach is responsible for collecting the Select surcharges and submitting them to the WMBA Treasurer. Fees are as indicated in Appendix A.
- e. Select surcharges are determined on an annual basis and include but are not limited to the following items/activities:
 - i. Administrative support
 - ii. Select equipment purchases
 - iii. Special events
 - iv. Select recognition awards for Players/Team/Coach
- f. With the exception of WMBA sanctioned and approved baseball events, teams are responsible for all fees associated with the use of indoor/outdoor facilities.

- g. Each team shall submit, in addition to the Select surcharge, a performance bond as noted in Appendix A. This performance bond shall be refunded provided that the team fulfills all of its obligations to the WMBA.

Sponsorship, Fundraising and Team Funds

- a. Corporate Sponsorships-Select teams are welcome to solicit donations from the corporate community, although care should be taken to ensure that corporate sponsorships for Select teams are not generated at the expense of traditional corporate sponsors for the WMBA and its House League program.
- b. Fundraising- Select teams can collect other funds from team fundraising efforts. This includes money generated through event entry fee collection, memorabilia sales, car washes, group work, yard clean-ups, candy sales, and restaurant promotions and other events designed to raise funds to support a Select team. 75% of parent vote is required to fundraise. Fundraising income can be for the team as a whole or should the team decide each player's income go towards their outstanding portion of the team budget. If a parent chooses not to participate, then they would pay their full share of the team budget and not receive any credit from the fundraising activity.
- c. The above team funds may be used to acquire equipment required for the operation of the team, pay for tournament fees, winter and other training, umpire expenses, sponsor plaques, team banners, sponsor cresting of uniforms or other apparel and equipment abused, lost or stolen. These primary expenses of a Select team are the costs to be borne by the players and /or parents.
- d. It is recognized that most teams will have parent coaches/managers. One thousand dollars (\$1000) of team funds can be used to purchase coach apparel, pay for coach training and coach CIRT's. Cost of hotel rooms, travel or coach/manager gifts shall be paid for by the parents/coaches and will not be part of the team budget. Any purchase of alcohol and/or gift cards cannot come from team funds. Exception to this is if the purchase of alcohol or gift cards are intended to be given away as part of a team's fundraising efforts. If any teams have non parent coaches it will be a team decision on the level of reimbursement above the thousand dollar limit for coach expenses such as coach uniform, police checks, NCCP training and hotel accommodation.
- e. Allocation of the sponsorship funds and team fundraising must be clarified at the Parents Meeting in advance of any fundraising efforts.

Equipment, Uniforms and Apparel

- a. An equipment bag will be provided by the WMBA. Extra equipment may be requested through the Select Director, or teams may purchase their own additional equipment. Any equipment purchased with team funds must be distributed to the team members or to the Select program at the end of the season.
- b. The style of the uniforms (jersey and hat) will be determined by the WMBA. Teams are responsible for sizing these uniforms and handling their own order through the approved supplier. All coaches and players are required to wear the same uniform for all games.
- c. The Select Director will facilitate the ordering and distribution of jerseys and hats for all teams.
- d. It is the responsibility of all players and coaches to provide their own helmets. Please note that all helmets must meet the NOCSAE Standard with no exceptions.
- e. Player helmets must be predominately navy blue or black. Coloured accents are acceptable.

- f. Any additional apparel desired by your team must be approved by the Select Director and WMBA Board and will be at the expense of the team.
- g. It is mandatory for each team to carry a first aid kit.
- h. In the interest of player safety, all damaged and/or broken WMBA supplied/owned items must be replaced ASAP.
- i. The team must return the damaged/broken item in order to obtain a replacement.
- j. Failure to return all equipment or equipment that is in proper working condition will result the team having to pay full amount for damaged and/or missing equipment and supplies.

Parent/Player Meetings

- a. It is mandatory that coaches have a parent/player meeting prior to the regular season and that the Select Director or their designate attends.

4. During the Season

- a. All teams are responsible for organizing their own tournament schedule. Select tournament options will be made available on the Baseball Ontario website. The tournament schedule must be submitted to the Select Director by April 1, and will be verified and approved soon after that date.
- b. Teams are expected to register in at least 3 tournaments. Any deviation from this is up to the approval of the Select Director. These tournaments may not conflict with House League events as established after the April 1st deadline.
- c. Teams are permitted to organize exhibition games that do not conflict with any House League or Select events. Parks and umpires on home diamonds must be arranged by through the WMBA via the Select Director.
- d. Individual teams must handle the cost of any umpires used in non-tournament games. Umpire fees, as established by the WMBA Umpire in Chief and outlined in Appendix A, are to be paid in cash to the umpires in full prior to the start of each scheduled game.
- e. Teams will be issued practice time through the Select Director.
- f. Any changes or additions to the tournaments, exhibition games and practices must be approved by the Select Director and WMBA Board. Please do not book additional practice time with the WMBA Scheduler - the Select Director will liaise with the Scheduler on your behalf.

5. Post-Season

- a. The Head Coach and/or Team Manager must complete a Select report by a date determined by the Select Director (prior to the WMBA Annual Meeting).
- b. An end of season report with a complete budget detailing all team receipts and disbursements will be provided to the Select Director AND to each player/parent by no later than the 3rd Sunday of September. Final budgets are to be presented on the official WMBA budget template and must be accompanied by all receipts for purchases made by the team throughout the season.
- c. At the end of the Select team season, subject to the approval of all players and/or parents, any excess funds and equipment purchased with team funds shall be divided among the players. The team bank account will have a zero balance at the end of the season. Funds cannot be carried over. Whitby baseball will not reimburse teams for any budget shortfall.

6. Responsibilities

Head Coach

- a. The head coach shall have ultimate responsibility for every aspect of the operation and management of the team, including the conduct of all team officials. Specific responsibilities of a head coach include:
 - i. Conducting fair and objective tryouts.
 - ii. Teaching all players to play fairly and to respect the sport, the rules, officials, opponents, teammates and coaches.
 - iii. Instilling in all players a sense of pride in their team and the Whitby Minor Baseball Association.
 - iv. Coordinating the delegation of responsibilities to team officials.
 - v. Maintaining team discipline on the field and in the dugout.
 - vi. Ensuring that all team officials and players observe all WMBA, OBA Select Division, and tournament rules, as applicable.
 - vii. Completing and submitting year end team reports and final budget.
 - viii. Will not be under the influence of alcohol or recreational drugs prior to or during practices or games, or while responsible for the transportation of players;
 - ix. Will not use illegal drugs or smoke where prohibited;
 - x. Will not use abusive or vulgar language in the presence of officials, players, parents or spectators
- b. Head coaches must complete their NCCP requirements as stipulated by the OBA Select Division in order to be allowed on the field. Coaches who have not met their NCCP requirements as stipulated by Baseball Ontario will be suspended.
- c. The head coach must inform the Select Director of their proposed assistant coaches and manager for review and approval. Until such time an assistant coach or manager has been approved, they cannot participate in sanctioned Select activities, i.e. Indoor workouts, batting cage etc.
- d. Unless otherwise approved by the Select Director, all head coaches of House League Select teams must be affiliated as a head coach or assistant coach of a WMBA House League team.
- e. The head coach must submit a valid police check to the WMBA.

Assistant Coach

- a. While the over-all responsibility for all team affairs lies with the head coach, the assistant coach assumes all of the same obligations to the players, team and the WMBA, especially in the absence of the head coach.
- b. The assistant coach is expected to reinforce all initiatives, methodologies, activities, etc. implemented by the Head Coach.
- c. The assistant coach must complete their NCCP requirements as stipulated by the OBA Select Division. Failure to do so will result in suspension.
- d. Unless otherwise approved by the Select Director, all assistant coaches of House League Select teams must be affiliated as a head coach or assistant coach of a WMBA House League team.
- e. All assistant coaches must submit a valid police check to the WMBA.

Manager

- a. The manager is primarily responsible for all off-field administrative activities. Specific responsibilities of a manager include:
 - i. Dissemination of information.

- ii. All financial matters including preparation of team budget and financial records.
- iii. Liaison between the Select Director and team officials.
- iv. Liaison between the parents and team officials.
- v. Fund-raising activities.
- vi. Tournament bookings.
- vii. Travel and hotel arrangements.
- viii. Reporting tournament results to the Select Director.

Teams are allowed to divide the manager’s duties and implement co-managers if desired.
 b. The manager must submit a valid police check to the WMBA.

APPENDIX A

Effective for the 2025 Playing Season

- 1) WMBA Select Tryout Fee \$20.00 per player
(unless already paid for Rep Tryouts)
- 2) EOSBA Fee \$600 per team
- 3) OBA Select Registration Fee \$300 per team
- 4) WMBA Select Team Performance Bond \$250.00 per Select Team
- 5) WMBA House League Select Player Surcharge \$85.00 per player
- 6) WMBA Dedicated Select Player Surcharge \$100 per player
- 7) Dedicated Select Team OBA Insurance Charge \$10 per player and coach on the roster
(subject to change by OBA)
- 8) WMBA Umpire Fee Schedule

LEVEL	PLATE	BASE
9u	45	40
11u	50	45
13u	60	55
15u	65	60
18u	80	75
22u	105	100